The Candidates are requested to appear for a written test scheduled on **12.02.2019 at 11.00 a.m. to 12.30 p.m**. for the post of Library Assistant in the Goa University. Refer Goa University website www.unigoa.ac.in for venue three days before the written test.

The candidates will be shortlisted based on the performance in the written test. Only those candidates who secure 40% in Section A (Konkani Language) will be considered for shortlisting. In the event of tie, such cases will be resolved by applying following criteria in the order one after another, till the tie is resolved:

> (i)   Performance in Section B (----)
>
> (ii)   Performance in Section C (-----)
>
> (iii)   Date of Birth, i.e. older candidate is placed higher in the merit list

The selection of the shortlisted candidates will be subject to the condition that they fulfil the eligibility criteria as per the Information Brochure of the advertisement.

You are required to remain present for the written test sharp at 10.30 a.m. at your respective venue viz block and room alongwith the hall ticket as per instructions given therein.

No interview will be conducted for the final selection of the candidates. The performance in the written test will be basis for the merit list and final selection.

Hall ticket to be downloaded through login portal as registered at the time of filling up application form. Any assistance if required, you may contact on 8669609022/8669609069 or email arnonteach@unigoa.ac.in.

No TA/DA will be paid for attending the written test.

No intimation in hard copy will be sent to the individual.

Sd/-

M. Shreedhara
Offg. REGISTRAR

Syllabus for the test for selection of Library Assistants for Goa University
Total Questions 50. Total Marks 100
Each question carries 2 marks (0.50 negative mark for a wrong answer)

The questions will be from the following areas

Section A

Knowledge of Konkani (20 questions, 40 marks)

1. कोंकणी व्याकरण (Konkani Grammar) :नाम, सर्वनाम, विशेशण, क्रियापद वाक्यविचार.
2. कोंकणी शुद्धलेखनाचे नेम (1 ते 30) (Konkani Orthography) (गोवा कोंकणी अकादेमी पांचवी आवृत्ती)
3. 1 ते 100 आंकडे (Konkani Numbers)

Section B

General knowledge (10 questions, 20 Marks)

Current Affairs
Computer Knowledge
Polity & Governance
Culture, Books & Awards
Countries and Capitals
Geography
Dates and Committees
Economy
Science and Technology
History
Sports

Section C

Library and Information Science (20 questions, 40 Marks)

- Social and historical foundations of Library: Library as an institution and its evolution, History, Library as a socio and cultural institution.
- Different types of Libraries - functions, objectives, and activities.
- Five laws of Library Science and their implications.
- Development of Libraries in India with special reference to Goa - Library legislation
- Need and purpose. Library legislation in India – problems and prospects.
- Overview of public Library acts in Indian States, Detailed study of Goa Public Library Act 1993.

- Delivery of Books (Public Libraries) and News paper Act, 1954 and 1956, Intellectual Property Rights (IPR) and Copyright Act, Right to Information Act.
- Information sources: Meaning, Definition, Nature, Evolution, Characteristics, Functions, Importance, and Criteria for evaluation.
- Types of sources (Primary, Secondary & Tertiary (print and electronic), Human and Institutional sources
- Primary sources- Structures and components journals; Patents; Technical Reports, Standards and Specifications; Conference proceedings; Trade literature; Theses and Dissertations.
- Electronic sources: Internet Information resources, Databases (Bibliographic, Numeric and Full text). E-books, Open Access Resources. List servers, Subject gateways.
- Secondary sources- Dictionaries, Encyclopedias, Yearbooks and Almanacs, Biographical sources, Geographical sources, Bibliographical sources, Abstracting and Indexing periodicals, Handbooks and Manuals, Current sources, and Statistical Information sources.
- Tertiary sources - Directories, Guides to reference sources, Bibliography of bibliographies, Monographs, Union Catalogues, Textbooks, etc.
- Classification – Meaning, Definition.
- Library Classification – Definitions, Need, Purpose and Functions. Understanding the developments in theory of Library Classification. Study of the contributions of E.C. Richardson, H.E. Bliss, W.C. Berwick Sayer, J.D. Brown, E.W. Hulme, CRG, and S.R. Ranganathan.
- Types of Classification schemes. Understanding the concept of and schemes in Knowledge Classification. Knowledge Classification vs. Library Classification. Understanding the Knowledge Classification Systems such as Vedic Classification, Greek Classification. General theory of Library Classification.
- Functional units of Library and Information Centre.
- Acquisitions section: Functions and procedures.
- Technical section: Functions and procedures.
- Circulation section: Functions. Methods of charging and discharging systems.
- Periodical section and its functions and activities.
- Reference and customer care service.
- Study of National Documentation Centres, Information Systems and programmesNISCAIR, DESIDOC, NASSDOC.
- Study of International Information Systems and programmes- CAS, INSPEC, AGRIS, BIOSIS, INIS, MEDLARS, ASINFO, COMPENDEX. ISI.
- Resource Sharing and Networks: Consortia- Importance and objectives. Study of Information networks- OCLC, INFLIBNET, UGC-INFONET, DELNET, National Knowledge Resource Consortia (NKRC) and AICTE-INDEST Consortium.