GOA UNIVERSITY

Minutes of the Advisory committee of Internal Quality Assurance (IQAC)

A meeting of the Advisory Committee of IQAC was held under the Chairmanship of the Hon. Vice-Chancellor, Prof. H. B. Menon on 24th April 2024 at 3.00 p.m. in the Council Hall, Administrative Block, Goa University.

Following IQAC members attended the meeting:

1. Prof. Harilal B. Menon, Vice Chancellor, Chairperson

2. Prof. Vishnu S. Nadkarni, Registrar

3. Shri Ashok Chodankar, Controller of Examinations

4. Dr. Harip Khanapuri, Director, Directorate of International Cooperation and Exchange

5. Prof. Kaustubh R. Priolkar, Director, Directorate of Digital Learning and Initiatives

6. Prof. Jyoti Pawar, Director, Directorate of Unnat Bharat Abhiyan

7. Dr. Rupesh Patre, Director, Directorate of Student Placement and Alumni Relations

8. Shri Ramrao Wagh, President, Goa University Teachers Association

9. Prof. Rajendra Gad, Director of Research Development & Resource Mobilization (DRDRM)

10. Shri Kiran Mehta, External Member, Head, Incubation and Innovation Forum for Innovation, Incubation, Research and Entrepreneurship, Don Bosco, Fatorda, Margao, Goa

11. Dr Ajay R. Gaude, External Member, Senior Scale Officer of Goa Civil Services, CEO, Zilla Panchayat, North Goa

12. Shri Damodar Kochkar, External Member, Ex-President, Goa State Industries Association

13. Prof. Sunder N. Dhuri, Director, DIQA/IQAC, Member Secretary

Other members could not attend the meeting. Asst. Librarian, Mrs. Shambhavi N. Joshi was invited for the meeting.

Hon.Vice Chancellor welcomed newly appointed external members and all IQAC members for the third IQAC meeting. He introduced external members to the house and briefed them on functions of IQAC committee. He then requested Member Secretary to take up the agenda for discussion.

Agenda 1: Confirmation of the Minutes of the IQAC meeting held on 7th December, 2023.

Member Secretary informed that the minutes of meeting held on 7th December, 2023 were circulated to all the members. As there were no comments received from the members, member secretary requested to confirm the minutes. Chairperson and all members confirmed the minutes.

Agenda 2: Draft Policy of Academic Administration Audit

Prof. Dayanand, Chairman of Academic Administrative Audit committee, provided an overview of the Academic Administration Audit draft policy, emphasizing that it has been drafted to meet NAAC requirements. The objectives of the policy were discussed, highlighting the goals it aims to achieve in terms of academic and administrative audit. Prof. Dayanand explained how the audit teams would be structured, likely detailing the roles and responsibilities of each team member. Both external and internal audits were discussed, with explanations on how each would be conducted and what aspects they would cover. External Expert Shri. Damodar Kochkar raised a query regarding the composition of the committee, which was addressed by the Honorable VC. The issue of student feedback was also brought up, with discussions on how it could be incorporated into the audit process. Prof. Priolkar informed that currently feedback forms are collected at the end of Academic year, however, as per the need of this policy, he suggested collecting student feedback semester-wise, which was agreed upon. Shri Kiran Mehta raised a query related to the availability of books in the library, which indicated concerns about the resources available to students and faculty. Prof. Dayanand replied that enough books and resources are available in the University Library. Committee suggested that the checklist could be given by the IQAC to the internal academic audit committee for keeping the documents ready before the internal audit takes place. Chairman appreciated the efforts of Prof Dayanand committee, the draft AAA policy was approved by the committee. Committee suggested to putting up the policy for approval of the forthcoming Academic Council.

<div align="center">Action: AAA committee / DIQA</div>

Agenda 3: AQAR Approval

Director-DIQA/IQAC led a discussion with new external members of the IQAC Advisory Committee, covering several important points. He began by outlining the functions of the Internal Quality Assurance Cell (IQAC). Then, he delved into a comparison of the Annual Quality Assurance Report (AQAR) from the last two years with that of the year 2022-23, likely to identify trends and areas needing the improvement. He noted some shortcomings in certain areas, indicating a need for more emphasis to achieve a favorable NAAC grade. Specifically, he highlighted metric 1.3.2, suggesting that increasing the number of value-added courses could attract more students, as enrollment for the same seems to be low due to the limited offerings. He mentioned that each programme is unique hence suggested that every programme should offer one value added certificate course of minimum 30 hours / 2 credits or above which will add the value to the degree that students receive. Such courses are over and above the regular courses and benefit the students. Regarding metric 3.2.3, Dr. Ajay Gaude raised a question about the

number of projects submitted by faculty, querying whether they were fewer in number or if rejections by the government were a factor. The Hon. Vice-Chancellor clarified that projects are expected to be submitted by faculty members holding a Ph.D. or those who are pursuing one. Since the university has a limited number of faculties with Ph.D. qualifications, the average number of projects per faculty appears low. Continuing the discussion, the Honorable Vice-Chancellor further explained that the lower number of journal publications is attributed to the university's shortage of associate and professor-level faculty members. The majority of the faculty comprises assistant professors, who are relatively new to the academic and research environment. As they gain experience and acclimate to the research landscape over the next few years, the expectation is that their productivity in terms of publications will increase. This observation suggests a developmental trajectory for the faculty, where initial years may be focused on settling into the academic environment, gaining familiarity with research methodologies, and building collaborations. As these faculty members mature in their roles and expertise, they are anticipated to contribute more significantly to the university's scholarly output.

During the discussion, Dr. Ajay Gaude inquired about the reasons behind the lower number of scholarships received by students. In response, Prof. Dhuri explained that one contributing factor was the delayed receipt of circulars during the COVID-19 pandemic. This delay resulted in fewer students receiving scholarships over the past two years. Additionally, Prof. Dhuri noted that during the pandemic, many students benefited from fee waivers, as institutions often implemented such measures to support students facing financial hardships. Consequently, a significant proportion of students were already covered under these fee waivers, reducing the necessity for scholarships during that period.

In reference to metric 5.2.3, Prof. Dhuri addressed the challenge of obtaining responses from alumni regarding their progress into higher education. He explained that due to the limited responses received from graduates, the university faces difficulty in accurately assessing the number of students who have pursued further education. Consequently, the data collected in this regard is minimal.

Concerning metric 5.4.2 regarding alumni contributions to the university, the Hon. Vice-Chancellor noted the relatively low amount received. To address this, the VC explained that the university had taken proactive steps by sending letters to all alumni, urging them to contribute.

Regarding metric 7.1.2, Mr. Kochkar suggested that the university could enhance its efforts in solar energy conservation, which not only contributes to sustainability but also has the potential to generate revenue.

At the conclusion of the AQAR discussion, the Hon. Vice-Chancellor commended Prof. Dhuri for providing a comprehensive and detailed representation of the last three Annual Quality Assurance Reports (AQARs). The Hon. VC acknowledged that Prof. Dhuri's thorough analysis would greatly assist in identifying areas for improvement and addressing necessary factors to enhance the university's overall quality and performance. Committee approved AQAR 2022-23 and instructed IQAC to ahead with submission to NAAC.

Agenda 4: Goa University as MERU

Regarding Agenda 4, the Hon. Vice-Chancellor explained that the University has been selected to receive Rs. 100 crores under the PM Usha scheme become a MERU university. All members congratulated University for commendable achievement. Chairman informed that sanctioned

amount must be effectively utilized by March 2026. VC elaborated that the university has formulated plans encompassing infrastructure development and other academic requirements, which will serve as the focal areas for utilizing this fund.

Agenda 5: UNIGOA Pathshala

Under the UNIGOA Pathshala agenda, Prof. Priolkar, Director of DDLI, shared plans to enhance educational outreach and access through digital learning initiatives. Specifically, he mentioned that lectures delivered by university faculty members will be recorded and uploaded onto the Goa University website, making them accessible to the general public. Additionally, Prof. Priolkar discussed the development of courses by faculty members, which will be available exclusively for enrolled students. These courses will not be accessible to the general public but can be enrolled in by students, who upon completion can obtain credits. He informed that on University website, a tab is created with Goa University Pathshala, under which DDLI recorded public lectures are available and he also mentioned University courses are available on Moodle which can be taken by students and receive credits.

Agenda 6: E-office Implementation

Under Agenda 6 regarding E-office Implementation, the Honorable Vice-Chancellor provided an update, stating that Goa University has successfully implemented the e-office system, and it is functioning effectively. While acknowledging that the transition to a completely paperless system is not yet at 100%, the VC mentioned that a significant portion, approximately 70-80%, of the university's work is now being conducted in a paperless manner.

Agenda 7: Goa University Incubation Policy

Under Agenda 7, the Honorable Vice-Chancellor announced that Goa University will be establishing a research park along with three incubators IT, health and biosciences. These initiatives will aim to foster innovation, entrepreneurship, and collaborative research within the university ecosystem. Research parks and incubators provide valuable resources and support for researchers, startups, and entrepreneurs, enabling them to translate their ideas into tangible products or services.

Agenda 8: AoB

As for AOB, there were no additional topics to discuss; committee thanked all the external members for their participation and deliberations in the meetings of IQAC and helping the University. The meeting ended with thanks to all by Chair.

Prof. Sunder N. Dhuri,   Prof. H.B. Menon,
Member Secretary, Dir-DIQA   Chairperson & Vice Chancellor

Action taken on the items discussed in meeting held on 07/12/2023

Item	Action Taken
i) More Courses on Indian Knowledge system ii) Experimental learning iii) MoU with various professional organizations for design of skilled courses	Discussed in Deans meeting for necessary action at their level
Talks on AI based Application for various knowledge disciplines	GBS organized a conference on AI based applications. The issue of circular is under process.
Activities conducted and planned by DSPAR and DICE	DSPAR and DICE have taken necessary steps for holding activities for the benefit of students
Green Initiatives on campus	Solid waste management plant is operational.
The e-initiatives proposed by Administration	e-office implementation has be done
Institutional Research Project Scheme	It will be processed through DRDM
Activities conducted by IQAC and future plans	Various activities were reported and are planned
Problems faced by students on campus	The issues were informed for necessary action